

Dear Parents,

We have some exciting news about **K12PaymentCenter.com**.  You can now make payments via **electronic check (eCheck).**  When you make a payment with an eCheck it has a convenience fee of only **$0.95** no matter what the transaction total is.

How do you set up eCheck as a payment method?

* Go to [www.k12paymentcenter.com](http://www.k12paymentcenter.com/) in your web browser
* Log into your account or create an account if you have not used it before
* Click **Manage Wallet** on the left menu
* Under the Cards option you will see a **Banks** option
* Click the orange **Add Bank Account** button and follow the prompts to securely add your bank
* Once the bank account is saved you will be able to select it as a payment option in the **Select a Wallet drop down** at the checkout screen. That will change the convenience fee to $0.95 in the cart.\*

For more information or questions about using eCheck in **K12PaymentCenter** please go to [www.k12paymentcenter.com](http://www.k12paymentcenter.com/) or email [contactus@k12paymentcenter.com](mailto:contactus@k12paymentcenter.com)

*\*If an eCheck payment is made and there are insufficient funds in your checking account, the payment will be reversed, and the district may apply an insufficient funds charge to you.*